CALL FOR TENDERS
No PS/SRV/TOD/015/2021
Detailed Design, Development and Maintenance of the Transport Observatory Database / Information System (TODIS)

Date: 11.10.2021

	Question	Answer
1.	Please inform regarding the proposal delivery. Is the e-version possible or a hard copy is needed? In both cases please indicate the contact person/email.	The proposal delivery method is indicated in Section 1.14 of the Tender Specifications. *"Tenders shall be submitted by electronic mail to todis.procurement@transport-community.org in two separate e-mails. Parts A, B, C, D and F (with all relevant annexes) shall be included in one e-mail, while part E (Financial Offer) shall be included in a separate e-mail.* *All documents referred at above shall be submitted in pdf format."*
2.	If a hard copy is needed, please indicate the number of copies to be delivered.	Please refer to the answer to the question nr. 1
3.	Please indicate the format of KE´s CVs to be used.	No template for the key personnel CVs is required. However, tenderers should follow the guidance in section 3.2.5 (Technical Offer Requirements), providing the following: *"Each CV should indicate the intended function in the delivery of the service. CVs are limited to 5 pages A4 per key expert and shall be structured around the relevant information required for each profile to facilitate evaluation.* *No. of years of specific professional experience should be clearly indicated and supported by information on all relevant positions held, main tasks performed in such positions, name and contact details of the employers.* *The list of projects for each expert shall indicate details of their start and end date, client's name, information on the project's scope and size (including size of the relevant*

		activities, if case), the expert's position in the project team and the activities performed."
4.	We would kindly ask for a 7 days extension of the deadline of the proposal submission.	No extension of deadline is intended for the time being.