[Letterhead of the undersigned, if any]

Permanent Secretariat of the Transport Community

Call for tenders Ref. PS/SRV/KPI/006/2023

Invitation to tender [*insert identification data of the invitation for tenders by number and short title or subject matter]*

Attn: *[insert the name and role of the contact person or the person responsible with this procurement procedure]*

*[Insert date]*

Cover Letter

Having read the tender documents, we are pleased to submit a tender for the above-mentioned tender procedure PS/SRV/KPI/006/2023.

We [*the name / identification of the tendere*r] we submit you the following:

1. [*Scanned*] documents containing:

a) offer;

b) the documents accompanying the offer.

We hope that our offer will meet your requirements.