

Request for clarification received on 16 October 2023 and Corrigendum No 1

Technical Assistance on Multimodality, Terminal Assessment, and Digitalization

PS/SRV/IMM/009/2023

Question and answer:

Q: We would like to request clarification on the tender in subject, particularly regarding Task 5 Institutional support as described in the Technical Specifications (Chapter 3.3, p. 7).

The description of the task reads that:

“The institutional capacity building support of the Contractor shall be carried out by conducting specific trainings aiming at raising the awareness of the relevant authorities and presenting the main deliverables.

Organization of one (1) one (1) day training event/study visit for the public servants of the relevant authorities from the region related to multimodality.

- to take place in Western Balkans or EU
- on the topics concerning multimodality/digitalisation of logistics, as well as EU and international best practices.
- up to 12 participants to the training event from the respective authorities: Ministries of Transport, Road authorities, Rail Infrastructure managers etc.

The Contractor is responsible for securing the meeting venue, travel and accommodation for the participants and catering for all the workshops of the Institutional Task.

The delivery under this activity includes an overall Report presenting the separate reports after each training held, containing the achieved results, training programme/issues, trainers/speakers and list of participants.”

The information given is unclear and contradictory: “One (1) one-day training event/ study visit” is requested, while “the Contractor is responsible for securing the meeting venue, travel and accommodation for the participants and catering for all the workshops”, “the delivery under this activity includes an overall report presenting the separate reports after each training held” and the number of participants to the training event should be limited to 12 participants from the respective authorities.

In our understanding, twelve participants in one centralized training event would mean two participants from each RP, which does not serve the aim of raising the awareness of the relevant authorities and presenting the main deliverables of the assignment. Could you please clarify if the requested services include one 1-day training/ study visit in each RP with 12 participants maximum, or a centralized event in one of the RPs or in an EU member state with participation of only two participants per RP?

A: Please see Corrigendum to the Technical Specifications below.

Corrigendum number 1:

In part **3.3. Services and activities to be performed**, Section **Task 5 Institutional support** as described in the Technical Specifications (**Chapter 3.3, p. 7**):

“The institutional capacity building support of the Contractor shall be carried out by conducting specific trainings aiming at raising the awareness of the relevant authorities and presenting the main deliverables. Organization of one (1) one (1) day training event/study visit for the public servants of the relevant authorities from the region related to multimodality.

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The Contractor is responsible for securing the meeting venue, travel and accommodation for the participants and catering for all the workshops of the Institutional Task.

The delivery under this activity includes an overall Report presenting the separate reports after each training held, containing the achieved results, training programme/issues, trainers/speakers and list of participants.”

Now reads:

“The institutional capacity building support of the Contractor shall be carried out by conducting specific trainings aiming at raising the awareness of the relevant authorities and presenting the main deliverables. Organization of one (1) one (1) day training event/study visit for the public servants of the relevant authorities from the region related to multimodality.

- to take place in Western Balkans or EU
- on the topics concerning multimodality/digitalisation of logistics, as well as EU and international best practices.
- up to 12 participants to the training event from the respective authorities: Ministries of Transport, Road authorities, Rail Infrastructure managers etc.

Organization of online meetings to present deliverables and receive feedback will be held with the stakeholders from RPs for deliverable from task 2-4 at least once.

The Contractor is responsible for securing the meeting venue, travel and accommodation for the participants and catering for one in person workshop of the Institutional Task.

The delivery under this activity includes an overall Report presenting the separate reports after each training held, containing the achieved results, training programme/issues, trainers/speakers and list of participants.”